

HOUSING & REDEVELOPMENT AUTHORITY  
OF BAUDETTE, MINNESOTA  
WESTWOOD and Maple Gate Apartments  
P.O. BOX 638  
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We are hiring a maintenance worker to join our team. We are looking for a 20 hour per week staff person. You will inspect different equipment and perform any basic repairs or preventative maintenance when required. To do well in this role you should have previous experience in maintenance.

Maintenance Worker Responsibilities:

- Conducting routine inspections of premises and equipment.
- Performing preventative maintenance.
- Handling basic repairs and maintenance.
- Overseeing contractors when professional repairs are necessary.
- Diagnosing mechanical issues and correcting them.

Maintenance Worker Requirements:

- Proven maintenance experience.
- High school diploma or general education degree (GED).
- Skilled in the use of hand and power tools.
- Ability to check repair manuals, or parts catalogs as necessary.
- Ability to use common tools such as hammers, saws, drills, and wrenches.
- Experience performing routine maintenance.
- Strong organizational and follow up skills.
- Eye for detail.
- Professional presentation and attitude.